



Wyoga Lake Homeowners Association
580 Wyoga Lake Blvd. Stow, OH

Pavilion Reservation Form and WLHA Alcohol Policy

Please sign and return both forms

RESERVATION DATE: _____ Name: _____ Address: _____ Phone: _____ Email: _____	RESERVATION OPTIONS Please indicate your preference: ½ Day Morning (10am – 3pm) \$75 _____ ½ Day Evening (4pm – 9pm) \$75 _____ Full Day (10am – 9pm) \$125 _____
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FEES AND CANCELLATIONS

- There is a refundable deposit of \$50 for ½ day & \$100 for full day required on all Pavilion rentals (provide a check for the appropriate amount – will be destroyed if not needed upon the completion of your rental).
- Full payment of membership dues, reservation fee, deposit, signed Pavilion reservation form, and WLHA Alcohol Policy are due at the time of reservation.
- Park key pick-up is permitted on the morning of the reservation.
- The park key must be returned to **Adam Vincent or another WLHA Trustee** within 24 hours of the end of the reservation in order to have deposit returned.
- Fees are refundable if cancellation notice is provided to **Adam Vincent** at least 30 days prior to the reservation date. Half of the deposit will be retained if cancellation notice is given between 7 and 30 days prior to the event.
- Fee schedule based upon parties up to 50 people. Larger parties may be accommodated, but will be evaluated on a case by case basis. **Extra fees will be required.**

Type of Party: _____ **# of Guests:** _____ **# of Swimmers:** _____

RESERVATION REQUIREMENTS

Annual membership dues paid in full	Yes	No
Reservation fee paid	Yes	No
Refundable deposit submitted (\$50 ½ day, \$100 full day)	Yes	No
Signed Pavilion Reservation Form submitted	Yes	No
Signed WLHA Alcohol Policy submitted	Yes	No

Regular lifeguard hours are 11:30am-6:30pm Saturday, Sunday, and holidays (weather and staffing permitting). After-hours lifeguard coverage must be arranged by the renter through the waterfront professionals and may be required if a large number of swimmers are expected with the pavilion rental.

RENTAL TERMS & CONDITIONS

All reservations are rain OR shine. Reservations are for the Pavilion and Clubhouse ONLY, and do not reserve the lake or any Other shared park areas, including but not limited to the volleyball court, beach, playground and other open areas of the park. By signing the agreement below and renting the WLHA Pavilion, you agree to follow the rental requirements and the park rules, including but not limited to all posted signs and notices, as well as all lifeguard rules, expectations, and directives. Clean up, including the emptying of all trash receptacles and removal of ALL decorations, and vacating of the pavilion by ALL guests MUST be done before the conclusion of your rental time. All park equipment, supplies, beach toys, chairs, and other park property MUST be put away in their proper storage location and securely locked before leaving. YOU are responsible for the conduct and behavior of your guests in the park. At the end of your reservation time, the main gate, driveway gate, and all buildings must be securely locked. Please refer to www.wyogalake.com for a complete list of Pavilion and Park Rules. **Failure to comply with any of the Pavilion and Park rules, or failure to assure that the park is free from debris, trash, decorations, or damage from your event will result in the forfeiture of your deposit.**

For questions about your reservation, including key pick-up and key drop-off, contact Adam Vincent at adam@vincentesq.com; (330)671-1322

WLHA Member signature _____ Date _____